

# COPPERLEAF METROPOLITAN DISTRICT NO. 2

450 E. 17<sup>th</sup> Ave., Suite 400  
Denver, Colorado 80203-1254

Phone: 303-592-4380

Fax: 303-592-4385

<https://copperleafmetropolitandistrict2.specialdistrict.net>

## **NOTICE OF REGULAR MEETING AND AGENDA**

DATE:	Monday, November 11, 2024
TIME:	7:00 p.m.
LOCATION & ACCESS	<p>This meeting will be held virtually, via Zoom video/telephone conference:</p> <ol style="list-style-type: none"><li>To attend via Zoom videoconference, use the following link, or e-mail <a href="mailto:csorensen@specialdistrictlaw.com">csorensen@specialdistrictlaw.com</a> to have the link e-mailed to you: <a href="https://us02web.zoom.us/j/84143769896?pwd=cCaB1IF5E5Rx2PYvGMQnYL5wuySa3r.1">https://us02web.zoom.us/j/84143769896?pwd=cCaB1IF5E5Rx2PYvGMQnYL5wuySa3r.1</a></li><li>To attend via telephone, dial 1-719-359-4580 or 1-253-215-8782 and enter the following additional information:<ol style="list-style-type: none"><li>Meeting ID: 841 4376 9896</li><li>Passcode: 571616</li></ol></li></ol>

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michael R. Rohde	President	May 2025
Joseph Cervone	Treasurer	May 2027
Lauren Milam	Assistant Secretary	May 2027
Deep Singh	Assistant Secretary	May 2027
Christian Gilligan	Assistant Secretary	May 2025
Craig Sorensen	Secretary	N/A

### **I. ADMINISTRATIVE MATTERS**

A. Present disclosures of potential conflicts of interest.

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B. Confirm quorum, location of meeting, and posting of meeting notices. Approve agenda.

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C. Review and approve the minutes of the July 23, 2024 Special Meeting (enclosure).

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D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**). Schedule regular meeting dates and consider adoption of Resolution No. 2024-11-\_\_\_\_, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

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E. Discuss establishment of District policy/bylaws related to Board Appointments, including a requirement for disclosure of any relationship between a potential Board appointee and an existing Board Member.

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F. **Insurance Discussion:**

1. Discuss Cyber Security and increased Crime Coverage.

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2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

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3. Authorize renewal of the Authority’s insurance and Special District Association (“SDA”) membership for 2025.

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G. **Website Accessibility Discussion:**

1. Discuss and consider proposals from Generation Web, Inc., Streamline Software, Inc., and A360 Enterprises (d/b/a Allyant) related to website accessibility matters (enclosure).

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2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

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**II. PUBLIC COMMENT**

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**III. FINANCIAL MATTERS**

A. Review and consider ratification of payment of claims for the period of July 24, 2024 through November 11, 2024 in the amount of \$38,285.99 (enclosure).

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B. Review and consider acceptance of unaudited financial statements for the period ending September 30, 2024 (enclosure).

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C. Conduct Public Hearing to consider amendment of the 2024 Budget. Consider adoption of Resolution No. 2024-11-\_\_\_\_, Resolution of Copperleaf Metropolitan District No. 2 to Amend the 2024 Budget (enclosure).

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D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution No. 2024-11-\_\_\_\_ to Adopt the 2025 Budget and Appropriate Sums of Money, and Resolution No. 2024-11-\_\_\_\_ to Set Mill Levies (enclosures: preliminary assessed valuation, draft budget and resolutions).

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E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”). Direct District Counsel to file the Certification with the Board of County Commissioners and other interested parties.

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F. Consider engagement of Hiratsuka & Associates, LLP to prepare 2024 Audit, for an amount not to exceed \$5,800 (\$500 increase from last year) (enclosure).

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G. Consider appointment of District Accountant to prepare 2026 Budget.

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**IV. CAPITAL IMPROVEMENTS**

**A. Copperleaf Dog Park:**

1. Review and consider approval of Proposal for Snow and Ice Mitigation Services for the 2024-2025 Season from Nature’s Workforce, Inc. (enclosure). Authorize preparation of a change order.
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**B. Copperleaf Trail System:**

1. Discuss status of maintenance of the trail system and discussions with Arapahoe Park & Recreation regarding maintenance.
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**C. Capital Projects:**

1. Discuss potential capital construction projects, including installation of batting cages on triangle parcel north of Sky Vista.
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**V. LEGAL MATTERS**

- A. Discuss May 6, 2025 Regular Directors’ Election and consider adoption of Resolution No. 2024-11-\_\_\_\_, Resolution Calling a Regular Election for Directors on May 6, 2025, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

1. Discuss and consider engagement of Circuit Rider of Colorado, LLC (“Circuit Rider”) to provide May 2025 Election Services. Review and consider approval of proposal from Circuit Rider, and authorize preparation of a Service Agreement (to be distributed).
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- B. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).
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- C. Discuss status of listing/potential sale of Tract J3, Copperleaf Filing No. 2 by Coldwell Banker Commercial.
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**VI. OTHER BUSINESS**

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**VII. ADJOURNMENT**