

COPPERLEAF METROPOLITAN DISTRICT NO. 2

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NOTICE OF REGULAR MEETING AND AGENDA

DATE:	Monday, November 7, 2022
TIME:	7:00 p.m.
LOCATION & ACCESS	<p>This meeting will be held virtually, via Zoom video/telephone conference:</p> <p>1. To attend via Zoom videoconference, use the following link, or e-mail csorensen@specialdistrictlaw.com to have the link e-mailed to you: <u>https://us02web.zoom.us/j/87185759682?pwd=SHVFNHBnMU94QjBVaUNYamZUeHILQT09</u></p> <p>2. To attend via telephone, dial 1-719-359-4580 or 1-253-215-8782 and enter the following additional information:</p> <p>(a) Meeting ID: 871 8575 9682</p> <p>(b) Passcode: 786511</p>

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michael R. Rohde	President	May 2025
Gregory Thornton	Treasurer	May 2023
Shailesh Pokharel	Assistant Secretary	May 2023
Joseph Cervone	Assistant Secretary	May 2023
James Altman	Assistant Secretary	May 2025
Craig Sorensen	Secretary	N/A

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

B. Confirm quorum, location of meeting, and posting of meeting notices. Approve agenda.

C. Review and approve the minutes of the September 28, 2022 Special Meeting (enclosure).

D. Discuss business to be conducted in 2023 and location (**virtual and/or physical**). Schedule regular meeting dates and consider adoption of Resolution No. 2022-11-____, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

E. Discuss and authorize renewal of the District’s insurance and Special District Association membership for 2023.

II. FINANCIAL MATTERS

A. Review and consider ratification/approval of payment of claims for the period of December 3, 2021 through November 7, 2022 in the amount of \$_____, (to be distributed).

B. Review and consider acceptance of unaudited financial statements for the period ending September 30, 2022 (to be distributed).

C. Conduct Public Hearing to consider amendment of the 2022 Budget. Consider adoption of Resolution No. 2022-11-____, Resolution of Copperleaf Metropolitan District No. 2 to Amend the 2022 Budget (enclosure).

D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-11-____ to Adopt the 2023 Budget and Appropriate Sums of Money, and Resolution No. 2022-11-____ to Set Mill Levies (enclosures: preliminary assessed valuation, draft budget and resolutions).

E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Counsel to file the Certification with the Board of County Commissioners and other interested parties.

- F. Consider engagement of Hiratsuka & Associates, LLP to prepare 2022 Audit, for an amount not to exceed \$5,000 (\$600 increase from last year) (enclosure).
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- G. Consider appointment of District Accountant to prepare 2024 Budget.
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III. LEGAL MATTERS

- A. Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosure). Discuss the need for ballot issues and/or questions.
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- B. Discuss and consider engagement of Community Resource Services of Colorado, LLC to provide May 2023 election services. Review and consider approval of Proposal/Agreement for Election Services between the District and Community Resource Services of Colorado, LLC (to be distributed).
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- C. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
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IV. CAPITAL IMPROVEMENTS

A. Copperleaf Dog Park:

1. Discuss status of construction of Dog Agility Course and repairs to retaining wall by Eagle Scout Joshua Bridgham.

2. Discuss transfer of maintenance responsibilities for Dog Park Improvements from the District to the Copperleaf Homeowners Association, Inc. Authorize any necessary actions in connection therewith.

B. Copperleaf Trail System:

1. Report from Trail Maintenance Committee (Directors Cervone and Thornton) regarding discussions with Arapahoe Park and Recreation District regarding maintenance of the trail system. Authorize any necessary actions in connection therewith.

- C. Report from Capital Projects Committee (Directors Rohde and Thornton) regarding potential capital construction projects. Authorize any necessary actions in connection therewith.

V. OTHER BUSINESS

VI. ADJOURNMENT
